

*A Social Enterprise Delivering a Competent and Confident Workforce for the Future*

## Seasonal Influenza Training for Health Care Assistants

This programme has been developed for Health Care Assistants (HCAs) to enable them to administer influenza vaccine. It is based in a Clinical governance framework of PCT and Practice protocol as promoted by The Working in Partnership Programme (Wipp), HPA National Minimum Standards for Immunisation Training & Core Curriculum for Immunisation Training, RCN guidance for registered practitioners and support workers-Supervision, accountability and delegation, DH 'Green Book', letters and DH Training Slides.

"HCAs are expected to have at least two years experience and must be operating at level three on the GPN Career Pathway or have one of the following qualifications:

- NVQ Level 3 or working towards this \* or the Diploma in Health care
- The Primary Care Training Centre Health Care Assistant course
- Open University Diploma for HCA in Primary Care Practice Level 3
- A two year foundation degree programme delivered by an institute of higher education "

The Working in partnership programme (Wipp)

The development programme comprises training, observation, supervision and assessment of clinical practice, combined with the development of a portfolio of evidence for NVQ unit CSH3\* (in giving influenza vaccination.) The formative and summative assessment activities are cross- referenced to the SKF Diploma in Health care and KSF HWB5 to demonstrate competence. The assessment tool includes the expert witness practical assessment for the delegating practitioner (GP or Nurse)

The interactive training session has been designed to meet the specific needs of this staff group. Whilst highly practical, the activities have been put together to enable HCAs understand the boundaries of their role and test out their ability to discern when they must refer to the delegating registered practitioner (at the same time positively promoting influenza vaccination)

**Duration:** 23<sup>rd</sup> September 2011

**Venue:** IGEM House  
High Street  
Kegworth  
Derbyshire  
DE74 2DA

[www.healtheducatorsnetwork.org.uk](http://www.healtheducatorsnetwork.org.uk) e:[info@healtheducators.org.uk](mailto:info@healtheducators.org.uk)

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M1 Junction 23a/24 East Midlands Parkway Station (3.4 mls)

### **Who should attend:**

This programme has been developed for Health Care Assistants working in general Practice under delegation and supervision of a registered practitioner to enable them to administer the Seasonal vaccination programmes..

The programme is based in a Clinical governance framework of a practice protocol as promoted by HPA National Minimum Standards for Immunisation Training & Core Curriculum for Immunisation Training, guidance of professional bodies and the Department of Health 'Immunisation against infectious disease' 2006 ('Green Book') CMO update letters and DH Training Slides.

### **Pre-requisites:**

Health Care assistants should have at least two years experience and must be operating at level three on the GPN Career Pathway, have reached NVQ Level 3 or working towards this or the Diploma in Health Care, The Primary Care Training Centre Health Care Assistant course, Open University Diploma for HCA in Primary Care Practice Level 3 or a two year foundation degree programme delivered by an institute of higher education “

## ***A Social Enterprise Delivering a Competent and Confident Workforce for the Future***

### **Tutor:**

Diana Moss; trained as a nurse, midwife and health visitor Diana has considerable experience in developing and delivering learning and training programmes for use in the Health, Social care and Education sectors.

With over twenty year experiences in developing and delivering immunisation training programmes she has led initiatives include extension to the role of Health care assistants in General Practice as well as developing service provision in Community Pharmacy and Health Champions in various settings.

Diana completed the MA in Leading Innovation and Change at York University and has since worked in partnership with NHS Trusts, Local Government and third sector organizations to develop new ways of working.

### **Objectives and learning outcomes .....**

- Aims of immunisation: national policy and schedules
- The immune system and how vaccines work
- Vaccine preventable diseases
- The different types of vaccines used and their composition
- Current issues and controversies regarding Seasonal Influenza immunisation
- Communicating with patients
- Legal aspects of vaccination
- Storage and handling of vaccines
- Correct administration of the vaccine
- Anaphylaxis and adverse events
- Documentation, record keeping and reporting
- Strategies for improving uptake rates
- New developments
- Personal and professional development

### **Cost**

Course cost per delegate £160

### **Booking**

To book your place(s) on this course please complete the attached booking form and return by **3<sup>rd</sup> September 2011** to: **Diana Moss, Hawthorn Cottage, 32 Alfreton Road, Underwood, Nottinghamshire, NG16 5GB**